

# **BHS Mid-Year Exams 2019**

## **General Information, Policies and Procedures**

The BHS mid-year exam week is fast approaching. The exam schedule has been posted on the BHS website. To ensure a smooth operation and the success of our students, parents are encouraged to review the following points regarding the BHS exam week procedures, and BHS exam policies.

### **BHS Exam Week Procedures 2019:**

- The exam period will run from Tuesday, January 29 to Friday, February 1
- **Monday, January 28 is a regular school day.**
- Buses on Monday, Jan. 28 will depart at 3:45pm.
- **Buses on Tuesday, Wednesday, Thursday and Friday will depart at 1:00pm.**
- The cafeteria will be open for service **before school** and at **recess** on exam days. A reduced menu service will be offered.
- Upon leaving the exam, students are not to loiter in the hallways. Students must exit the building, go to the cafeteria.

### **BHS Mid-Year Exam Policies 2019:**

- Students who arrive more than 30 minutes late for an exam must report to the office and might not be permitted to write the exam.
- Cheating is not allowed, and will result in a mark of “zero”.
- Unless directed by a teacher, cell phones and other electronic devices are prohibited.
- Unauthorized use of a device may result in a mark of “zero”.
- Students must arrive with all of the proper materials for their exams, including pens, pencils, rulers, calculators, memory aids, etc.
- Students must remain in the exam room for the entire duration.
- Students may bring reading material in the event they finish the exam before they are allowed to leave.
- In the event of a school closure, the exam day will be postponed and an alternative date announced.

### **BHS Mid-Year Exam Policy Regarding Absences from Examinations:**

- A student whose absence from a test is unwarranted may result in a mark of “zero.”
- Students who are legitimately, but frequently absent from tests or examinations can be graded only after due consideration by the Administration.
- Students who are absent from examinations must present a doctor’s certificate, a subpoena, or a letter attesting to the student’s participation in national competitions.

Additional information regarding BHS Exam Procedures and Policies can be found in the BHS Agenda.