

**BHS Governing Board
Agenda
Tuesday November 1, 2022 @7pm
(Via Zoom)**

IN ATTENDANCE

Parent Reps:

Jeremy Asch
Ovidiu Burlec
Ian Chuprun
Christian Knudsen
Adrian Leggett
Mo Namazi
Julianne Read

Staff Members:

Joann Boyle-Matti
Martin Brisebois
Andrea Brown
Rosemary Hill
Robert Jutras
Sylviane Martinis
Michael Stewart
Linda Thomas

Parent Alternates:

Eric Sheffren
Margaret Morgan
Anita Stars

Student Representatives:

Emily Pattantus
Skipper Vallee

Administration:

Rachel Wilson

Regrets:

Alya Azar
Vince Chiarelli
Joanne Francis
Marie-France Lacombe
Christian Knudsen
Mark Newton

1. Administrative Matters

Meeting was called to order at 7:08 by Jeremy Ash

Anita Stars and Margaret Morgan will be voting members tonight in the absence of Vince Chiarelli and Christian Knudsen

1.1 Approval of / Additions to Agenda

A motion to approve the agenda with the addition of 2.9 E.D.D.I. was presented by Ian Chuprun; seconded by Rosemary Hill and was adopted unanimously.

1.2 Approval of Minutes of Oct 3, 2022

A Motion to approve the minutes with the correction that Sylviane Martinis' presence be changed to regrets presented by Ovidiu Burlec; seconded by Linda Thomas and was adopted unanimously.

2 Reports

2.1 Chairperson


- No official report given.
- In an effort to make things more efficient, a folder was created by Jeremy with the month's documents in it. Attendance will be up for the following meeting at the end of each meeting.

2.2 Treasurer

- We have a few hundred dollars, and we must decide how to use it at a later meeting.
- A discussion was had about who would take the GB minutes and possibly finding someone to pay to take the minutes. Julianne Read said she can take the minutes but does need to have a back up. Ian agreed to be the back up for the next meeting.
- A motion was made to record the Governing Board meetings and saved on the google drive until the next meeting at which point it will be deleted presented by Mo Namazi; seconded by Julianne and it was passed unanimously. Meeting then began to be recorded from then on.
- Rosemary shared her concern that past documents were able to be edited. Past documents and individual folders were then updated to view only.

2.3 Administration


Please see attached report

 [GB & H&S Admin.pdf](#)

The rest of the BHS wear will be in hopefully next week. Waiting until all the orders come in before it becomes mandatory for the students to wear the BHS wear.

2.4 Teachers

Please see attached report

 [GB- Staff report November 2022](#)

Sylviane also wanted to highlight the amazing work that the students do to promote BHS. When asked for help, many students volunteer and do a wonderful job being ambassadors. This was seen at the Open House

2.5 Students

- Emily Pattantys gave a report. Grads had semi-formal, and it was incredible, it is still being talked about. Hoop Dancer came to BHS for Truth and Reconciliation Day, it was nice to see and eye opening. Open House was great. The Student Leadership conference is coming up in Niagara Falls, Emily and Skipper will be attending for two nights.
- Skipper Vallee then added that the student council hosted the first Fright Night, there were some hiccups, but it went really well. Halloween had bingo at lunch and trick or treating for those who dressed up. Music and fall concert for grades 7 and 8 \$2000 was raised for Ukraine Refugees. Many after school activities are being well received. There is a great atmosphere in the school.

- 2.6 Parent Committee Representative
- Presented by Ovidiu
 - Second meeting is the second part of the AGA is usually about roles and internal management. Have not had a formal meeting.
- 2.7 Commissioner
No Report Given
- 2.8 Home and School
No Report Given
- 2.9 E.D.D.I (Equity Diversity Dignity and Inclusion)
Presented by Rachel Wilson
- There will be an assembly on violence against Women. It will also Commemorate the December 6th Polytechnique massacre and raise awareness about current women's issues including the situation in Iran.
 - They are sing it as a springboard for what is happening in Iran A couple of students, one of them being Mo's daughter as well as a grade 11 student who was an international student last year and is now on a student visa and former integration aide from Clearpoint will talk about discussing the plight of Iranian women and how women's voices must be heard.
 - Looking at holding an assembly on November 23rd for all grade levels, staff wanted to do it on December 6th but there are conflicts with music concerts.
 - The chair is Erin Thompson.
 - They will also talk about how society and men see women and how women must hold each other up and support one another.
 - When asked if she would talk, Mishad, a student who moved here from Iran just a year ago if she could talk about her experience being female in Iran, Mishad said that she of course would as she has no been allowed to speak forever to have her voice heard so this is a luxury and an opportunity to share her message.

3 Business Arising

3.1 Adoption of Internal Rules of Management

Adoption of the Internal Rules of Management was tabled at the October meeting to give GB members an opportunity to view them

Motion to approve them as presented in the meeting kit by Ovidiu, seconded by Ian and passed unanimously. Internal Rules are therefore adopted as of November 1st, 2022

4 **New Business**

4.1 Field trip approvals

Improv Show

Grade 7 – 11 improv students – 2:24 ratio

December 5th 12:30 – 1:30 at St Edmunds

Responsible adult: Jeff Pinsky - 2:24 ratio

Transportation: Car Pool

Cost: None

Improv Show

November 30th 1:15- 2:15 at Margaret Manson

Grade 7 – 11 improv students

Responsible Adult – Jeff Pinsky

Transportation: Car Pool

Cost: None

A motion to pass the above two field trips were presented by Ian; seconded by Skipper and adopted unanimously.

Capital Region Music Festival in Ottawa

Grade 8 music students

February 22, 2023 from 7:30 AM – 5PM

Responsible Adult – Phil Legault and Val Lepage – 4:53 ratio

Transportation: School Bus

Cost: under \$100

Performance of 438 Helicopter Squadron Band – John Rennie

Grade 9 – 11 Music Students

March 28th, 2023 – 9:00 AM – 12:00 PM

Responsible Adult – Phil Legault and Val Lepage – 12:186 Ratio

Transportation: School Bus

Cost: \$20

If the amount of the cost of the Capital Region Music Festival exceeds the \$100, Phil Legault and Val Lepage will have to come back to the Governing Board. With this stipulation, the motion was presented by Sylviane, seconded by Mo and adopted unanimously.

Ski and Snowboard Trip – Mont Blanc and an overnight at a hotel

Grade 8 and 9

January 19th and 20th, 2023 – full days

Responsible Adults: Andrew Hannah – 1:10 ratio – Max of 50 students

Transportation: Coach Bus

Cost: \$299

Ski and Snowboard trip approval was presented by Andrea Brown; seconded by Michael Stewart and adopted unanimously.

4.2 Activity approvals

Bagpiper to commemorate Remembrance Day in the hallways
November 7th, 2022 after recess (There is a ped. Day on November 11th)
Grade – all students
Adult Responsible: Rachel Wilson
Objective: Bagpiper to commemorate Remembrance Day
Cost: There is no cost

Grad photos in the art gallery
November 16th, 2022 during school hours
Grade 11 students – 150 students
Adults Responsible: Courtney, Adam and Donna
Objective: To celebrate graduation year
Cost: There is no cost

Student led Assembly on Violence Against Women in the auditorium
November 23rd, 2022 – time to be determined
Grades 7 – 11 – schedule to be determined
Adult Responsible: Erin Thompson
Objective: To commemorate the Polytechnique massacre and to raise awareness about the current women's issues including the situation in Iran
Cost: There is no cost

Improv Marathon Day in the auditorium
January 26th, 2023
Grades 7-11 – 24 students
Adult Responsible: Jeff Pinsky and Lisa Crowhurst
Objective: To showcase the improv team
Cost: There is no cost

BHS Model UN in the A Gym
March 16th and 17th, 2023 – Periods 1-7
Grade 11 including embarkations – 170 students
Adult Responsible: Courtney Farquharson
Objective: Students will present their country's position on the assigned topic in the morning, pass the resolution and solve the problem
Cost: There is no cost

Blanket Exercise (First nation exercise to demonstrate colonization) to be done in class
March 22nd and 23rd, 2023 during History class
Grade 10 – 3 classes per day
Adult Responsible: Rachel Wilson
Cost: There is no cost

Drama Studio for grade 8 and elementary schools in the auditorium
March 23rd, 2023 – 10:00 – 11:45 AM
Grades 10 and 11 – 22 students – 1:22 Ratio
Adult Responsible: Jeff Pinsky
Objective: Annual production for public audience
Cost: There is no cost

Drama production for friends and family in the auditorium
March 23rd, 2023 – 7:00 – 9:00 PM
Grades 10 and 11 – 22 students – 1:22 Ratio
Adult Responsible: Jeff Pinsky
Objective: Annual production for public audience
Cost: There is no cost

Drama Studio for grade 7 and elementary schools in the auditorium
March 24th, 2023 – 10:00 – 11:45 AM
Grades 10 and 11 – 22 students – 1:22 Ratio
Adult Responsible: Jeff Pinsky
Objective: Annual production for public audience
Cost: There is no cost

Drama studio for grades 7 and elementary schools in the auditorium
March 24th, 2023 – 7:00 – 9:00 PM
Grades 10 and 11 – 22 students – 1:22 Ratio
Adult Responsible: Jeff Pinsky
Objective: Annual production for public audience
Cost: There is no cost

Événement Passion Pop (Comicon a l'école) in the A Gym
March 24th, 2023 – Periods 1-7
Grade 10 – 150 students
Adult Responsible: Annie Sabourin
Objective: Students will present and communicate in French in an authentic context
Cost: There is no cost

Motion to pass the activity proposed is presented by Skipper; seconded by Adrian Leggett and was adopted unanimously

4.3 Fundraising approvals

Popcorn Fundraiser in the main lobby led by Grade 11 student Life students and all of student life

November 9th, 16th, 23rd and December 7th, 2023 at recess

All students are invited to participate – expecting 60 students

Adult Responsible: Mr. C.T.

Objective: To raise money to supplement the Annual Food Holiday Drive

Cost: \$1 for a bag of popcorn

Annual Food Holiday Drive in the main lobby

November 28th to December 13th – in class event

Grade 11 commerce classes

Adult Responsible: Mr. C.T.

Objective: To raise school spirit and help out within the community of On Rock and others

Cost: Donations

Holiday Concerts including concert, tickets sales, bake sale and 50/\$99 raffle draw

December 7th and 8th, 2022 at 7:00 – 9:45 PM in the auditorium

All grades, all music students - chaperones will be on site

Adults Responsible: Phil Legault and Val Lepage

Objective: To showcase student's work and to raise money for the music department

Cost: Tickets will be sold

Live Entertainment Evening

February 10th OR 17th OR 23rd, 2023 in the A Gym

Only Parents and Community members

Adults responsible: Phil Legault and Val Lepage

Objective: To raise money for the music department, including purchasing new instruments for the students

Online purchase of BHS magazine

Ongoing

All grades who wish to purchase

Adult Responsible: Ms. Cochrane

Objective: To raise funds for the E.D.D.I. committee

Cost: \$3.00

Scholastic Online Book Sale

Ongoing throughout the school year outside of the school year

Grades 7 and 8 will benefit from the money made but everyone can participate

Adult Responsible: Mrs. Matti

Cost: Cost of purchase

Motion to pass the activities as proposed presented Sylviane; seconded by Margaret Morgan and adopted unanimously

4.4 Board Consultation - School/Center Name and External property Name (Due: November 15)
Please see the attached Consultation Report

📎 School-Centre-Name and External Property Name Policy_Consultation Document....

There were no comments or questions regarding the consultation.

Motion to BHS GB has reviewed the school centre Name and External Property Name Policy Consultation and has opted to not provide a response to the board presented by Adrian and seconded by Linda Ann Thomas, motion was adopted unanimously.

4.5 ABA Plan:

Presented by Rachel

Please see attached ABA document

📎 BHS ABAV Plan__2022-2023.pdf

- BHS has Added to the Code of Respect, they have taken data from last year's School Survey as well as what is required from the school board and added what was relevant to BHS. Procedures should be the same for every school
- Discipline sanctions are specific to BHS and they only put in what was feasible and agreed upon. Number 6 (Confidentiality) was reviewed and spoken about and will continue to be looked at. The Code of Respect was tweaked to be specific to BHS. The rest comes from the School Board. It has already been approved by the Staff Council.
- This is a live document and if anything needs to be changed it can be revisited at any point throughout the year

Motion was passed to approve the ABA Plan in its current form. Motion by Adrian; seconded by Rosemary and it was adopted unanimously. If there are any comments or questions, let Jeremy know.

4.6 December exam Schedule

Please see the attached exam schedule

📎 BHS December 2022 Exam Schedule (2).pdf

- The tutorials are mandatory in grade 7 and 8
- Math and Science are the exams that students have the most difficulty with and therefore there is a tutorial for those.
- Language exams take place during class time for grades 7 and 8
- Mid terms will take place in a classroom or library (if they have electronics or are in resource, not necessarily in their classroom.
- Tutorials for the grades 9 and 10 are optional. If they are not staying for tutorials, they can not stay on the property
- Cycle two must sign up for tutorials so staffing can be organized

- 5 Correspondence
No correspondence
- 6 Question Period
- 7 Adjournment
Motion to end the meeting at 8:25 presented by Rosemary

Next meeting: December 6, 2022 @ 7pm (Via Zoom)