

# Beaconsfield High School Governing Board Meeting Minutes

October 1, 2024 @ 6:30 pm

In-person Meeting

(BHS Library)

Present were:

**Parent Reps:**

Lauren Broad  
Vince Chiarelli  
Ian Chuprun  
Laura Greiss  
Bryan Hamon  
Margaret Morgan  
David Newton  
Julianne Read

**Parent Alternatives:**

Christian Knudsen

**Regrets:** Michael Pasquale

**Student Rep.**

Marley Chorazyczewski  
Natalie MacLennan

**Staff Members:**

Felipe Perez Aranguren  
Dorothy Elizabeth Bates  
Martin Brisebois  
Rebecca Cherry  
Amelia Waters-Côté  
Krista Jemczyk  
Jonathan Keane  
Michael James Stewart

**Administration:**

Elaine Fraser

**Other Invited Guests:**

## **1. Administrative matters:**

- 1.1 The meeting was called to order at 6:31 pm by Vince Chiarelli.
- 1.2 Land Acknowledgement
- 1.3 The motion to accept the Agenda was made by Bryan Hamon, seconded by Lauren Broad. Motion carried.
- 1.4 Approval of the Minutes of June 11<sup>th</sup> Meeting was tabled for next meeting, to be held on November 5, 2024.
- 1.5 Vince Chiarelli was unanimously voted in as the Chairperson for BHS Governing Board. There was no other candidate.
- 1.6 Bryan Hamon was voted in as the Co-Chair for BHS Governing Board. There was no opposition.
- 1.7 Margaret Morgan Adlam was voted in as the Secretary for BHS Governing Board. There was no opposition.

## **2. Reports:**

### **2.1 Chairperson**

The Chair, Vince Chiarelli noted that we had a great year last year and he was looking forward to another great year. He asked for a roundtable introduction of each member of the BHS Governing Board. The Chair thanked members.

Regarding reports, the Chair said he would like to start with what is on the agenda. Anything else can be addressed at the next meeting. Question periods are usually at the end of the meeting, but he asked whether there were any questions at this point. There was none.

### **2.2 Administration**

BHS Administrative Report

Respectfully submitted by: Principal Elaine Fraser

- 1. **August Opening:** Thank you for your warm welcome and hats off to all staff for their hard work and smooth start-up for the 2024-25 school year.
- 2. **Signage:** The main entrance is getting a facelift including our sign (upper front wall) that will include our “B” logo. The goal is to have this in place for Open House.

3. **Terry Fox:** Thank you to Adam CT and his team of helpers for coordinating the event (and navigating the weather!) Donations are still accepted [here](#) - many thanks to all community members for their generosity.
4. **National Day of Truth and Reconciliation Sept 30th:** Everyone is encouraged to wear orange t-shirts on this day to show support. Thank you to our staff and students involved in putting together displays that can be visited by classes during the lunch hours and period 6 on this day.
5. **SPVM class visits:** SPVM will be visiting sec 2 classes on October 7th as a preventative measure to ensure safety in and around the school. Admin will join the officer for these 15 min sessions. We thank our community officers for their ongoing support.
6. **Post - Secondary Class Presentations:** Ms. Miller, guidance counsellor, will be visiting classes in October to speak about Post-Secondary/CEGEP to our seniors. A zoom presentation will also take place for sec 4 & 5 parents on October 10<sup>th</sup>, 6:30pm. Details will be sent out to the community.
7. **Service Contracts 2024-25:** Multiple service contracts are in progress for parascolaire clubs, Francisation etc. We are pleased to have such an array of exciting and free after-school programming for our students.

## 2.3 Teachers

Report submitted by Michael Stewart.

- Mr. Stewart welcomed new staff, parents and our new principal and the new cycle 2 principal.
- He noted that the grade 7 welcome BBQ, was a great success, thanks to student life and all the organizers.
- Meet the teachers – went smoothly. It was great to see all the parents.
- Terry Fox was weather challenged but, we were able to pull it off.
- National Truth and Reconciliation – This was very special. Various teachers had their own activities.
- There are a lot of sports teams at BHS. Second most athletic participation in the school board. Also, student participation is at a high at BHS. There are also many coaches and volunteers.

- The Jovance trip leaves tomorrow. Other trips are underway and more are being planned.

#### 2.4 Students:

Nothing to report.

#### 2.5 Parent Committee representatives:

Laura Greiss reporting

The first meeting will be held on October 10<sup>th</sup>.

#### 2.6 Commissioner's Report:

The Chair noted that the highlights of the Commissioner's report is in the kit. He encouraged members to view it there.

#### 2.7 Home and School Association:

Nothing to report.

#### 2.8 Community Representative:

The Chair said Robert Mercury has agreed to be our community representative. He was on the Board last year but unavoidably absent today.

### 3 **Business Arising**

None.

### 4 **New Business**

#### 4.1 Field Trip Approval:

- October to December 2024 - 9 am - 12:30 pm. Volunteering at On Rock grades 9-11, Carpool. Responsible adults: Adam Cox-Twardowski. Students will gain life's experience in helping people in need. Giving back to the community.
- Oct 22 and 23, 2024 - 8:15am to 2 pm - Welcome Hall Mission Montreal, 11 students of Intro to Commerce classes, 30 students per day. Bus. Adam Cox-Twardowski. To raise awareness of nonprofits in Montreal.
- October 16, 2024 - 9 am to 12 noon - Apple picking for Grads at Verger Labonte, Ile Perrot, grade 11, up to 150 students. Bus, \$41.00

per student. Responsible: Adam Cox-Twardowski. To foster team building.

- Oct to Dec 2024 - 9 am to 12:30 pm. Volunteering at On Rock Pierrefonds, Quebec. Grades 9-11, Carpool. Responsible adults: Adam Cox-Twardowski.
- Oct. 24, 2024 - 9:05 to 3 pm. Grade 7. Environmental Awareness and Understanding the organization of a territory. Terra Cotta, Pointe Claire and Stewart Hall. Bus \$22. Responsible adults: Tanya Sarlos and Rosemary Hill.
- Sat. Nov 2, 2024 - 11 am to 4 pm. Canadian Improv Games LCC, Montreal. Grades 7-11. Carpool. Responsible adult J. Pinsky.
- Dec 6, 2024 - 1:30-2:30 pm. Improv Workshop and Show St. Edmund. Grades 7-11. Carpool. J. Pinsky responsible.
- Nov 28, 2024 - 1:50-2:50. Improv Workshop and Show. Christmas Park. Grades 7-11, Carpool, J. Pinsky.
- Feb 6, 2025 - Periods 1-4 Montreal Symphony Orchestra (MSO) Montreal. Grades 7-8. Number of students 161. Bus. Responsible adults: P. Legault, V. Lepage, C. Henebury.
- Nov 13 - Full Day, Outdoor education. Mont Saint-Hilaire. Grade 11. Bus \$35.00. responsible adult, R. Ali.
- Nov 25 - Full Day. Physical education outside of school. Allez up. Grade 10. Bus \$40. Responsible adult, R. Ali.
- November 20 - 5 pm - 9:30 pm. An Evening of Jazz at Vanier College. Grades 10 and 11. Own Transportation. Responsible adults: P. Legault & V. Lepage.
- Apr 29-May 1, 2025, -3 days/2nights. Grade 8 Boston trip Boston, USA. Grade 8, 45 students. Coach Bus, \$845. Responsible adult: M. Stewart.

There were no questions. However, Vince recommended the Boston field trip. Mr. Stewart mentioned some fun things done on the trip, including shopping, visit to the science museum and the aquarium.

Motion to approve the field trips as presented. Motion by Julianne Read, seconded by Ian Chuprun. Motion passed unanimously.

#### 4.2 Change of Dates:

- Disregard - Nov 13 – 15, New York Cultural experience – low enrolment.
- June 25<sup>th</sup> graduation dinner and dance – previously June 26<sup>th</sup>.
- May 16<sup>th</sup> Annual Glee Show, no longer May 15.
- Oct 7 - 11 – Elementary School Music Tour.

#### 4.3 Activities:

- TBD, during Class time TBD. Guest Speaker, classroom via zoom. Grades 10. Cost \$10 each student. Adult responsible: Melinda Cochrane. Students will learn the importance of using their voice in written form.
- October 3, 2024, Period 3. Entrepreneur Project Launch. Auditorium. All grade 7s. Adults: R. Hill & S. Averback. To introduce grade 7s to project.
- Oct 25, 2024, 4 to 8 pm. Fright Night. Auditorium, gym, cafeteria and library. All grade 7s and 8s invited. Cost \$10, to cover cost of pizza and pumpkin. Responsible: A. Cox-Twardowski and student life team. To raise school Spirit.
- March 12, 2025, Day time. Project Passion Pop BHS Comicon. A Gym, grade 10, 192 students presenting. Classes can sign up. Responsible: I. Alarie, M. David, M. Daoust, J. Francis. To promote and foster bilingualism and celebrate the use of French. Parents and the community are invited.
- March 12, periods 2,3,4. Sexual Health Presentation. Library. Grade 8s. 185 students. Adults: S. Averback, Callahan. Sexual Education presented by Amanda - our school nurse.
- Nov 13, 2024, Periods 1-4. Entrepreneur Gala. Auditorium and Classrooms. All grade 7, 240. Responsible: R. Hill, & S. Averback.
- Oct 21-Nov13/24. During ELA for grade 7s and French classes for grade 8s. Teen Talk. Classrooms grade 7 and 8 enriched classes. \$25.00. Responsible: R. Hill and Sylviane Martinis.

Motion to approve the Activities as presented, by Laura Greiss, seconded by Bryan Hamon. Motion passed unanimously.

#### 4.4 Fundraising:

- Wednesdays from Oct 23 until December exams, 10-11:30 am. Popcorn sales, main Lobby. Student life - all grade levels. \$1. Adam CT. To raise money for On Rock Community Services and their Christmas/Toy Drive.

- Apr 6, 2025, periods 3-6. Commerce Fair, A-Gym. Grade 11 Commerce students. Responsible adult: Adam CT. To improve students' entrepreneurial abilities and to promote topics learned throughout the year.
- November 21 and 22, 2024, 7:00 PM. Junior Play, Auditorium. Grades 7 & 8. \$10 per ticket for evening performances. Adults: L. Crowhurst & E. Benham. To cover cost of licensing, script, and to purchase equipment for future performances.
- Nov 21, 2024, periods 1-4. Junior Play Auditorium. Grade 7 & 8, 18 Grade 7 & 8, \$2.00 per student attending. Adults: L. Crowhurst & E. Benham. Performance is dress Rehearsal. Elementary Schools as audience members.
- October 31st, 2024, both Lunches. Halloween Bake Sale. Bison Lounge. Jr Show Choir. All students. Cost varies. Ceri Howe responsible. To raise funds for AV specialist, costumes and props.
- Nov 14, 2024, 6:30 to 8 pm. Dinner Theatre 3, The Third Course Library or Cafeteria. Grade 10 and 11 Drama Students. All students and families are welcome. \$30 covers catering and fundraising for Drama dept. Responsible adult: J. Pinsky.
- March 20-21, 2025, 7-9 pm. Drama Workshop Play Production. Auditorium. Grades 10-11, 29-30. \$10 per ticket for evening performances. Adult J. Pinsky. Major Production performed for community.
- March 20-21, 2025, 10-11:45 am. Drama Workshop Play Production. Auditorium. Grades 10-11. \$2.00 per student attending. Responsible: J. Pinsky. Major Production Day shows performed for elementary schools.

Motion to approve the Fundraisers as presented, by David Newton, seconded by Ian Chuprun. Motion passed unanimously.

#### 4.5 Cycle one [Programs](#)

Principal Fraser said, there was confusion regarding the Defi program which include the enriched, emersion and regular. The Defi and the enriched programs take the same exam to get in. To simplify things, it is being proposed that the enriched and the emersion programs be merged into one advanced program. As a result, there would be an emersion and a regular program. Therefore, moving away from a 4-tier program to that of a 3-tier

program. Open house is October 16, therefore it is imperative that we move forward on this, to fit everyone's needs.

This will suit the needs of incoming students; they will have the 3-tier program. Children presently in grade 7 will continue into the 4-tier program.

Questions: what is the difference between the Defi and the enriched program currently, in terms of French? Answer: Science is done in French.

Motion to approve the DEFI program as presented. Motion by Julianne Read, seconded by Lauren Broad. Motion passed unanimously.

#### 4.6 Emergency Preparedness Plan (EPP):

Principal Fraser said the EPP takes a lot of effort to update every year. Credit was given to Ms. Sarah Bolo for the work she does combining information. The EPP is an important binder which contains emergency contact information. It is a hard copy which helps us to access information when the network is not working and we must be evacuated. It is mandatory to have it updated.

Vince noted that it is a one place reference binder that is kept up to date with all information.

The Chair queried if there were any questions. There were no questions.

Motion to approve the changes in the Emergency Preparedness binder as presented. Motion by Christian Knudsen, seconded by Michael Stewart. There was no opposition.

#### 4.7 Evaluation and Reporting - Standards and Procedures (document).

The document was updated and is presently on the website. It highlights information for parents such as: percentage based on what every term weighs, ministry exams for every grade level, etc.



Motion to adopt standards and procedures as presented. Motion by Lauren Broad, seconded by Amelia Waters-Côté. Motion passed unanimously.

4.8 Remembrance Day - Nov 11, period 3 for all.

All students come together on the soccer field to honor the day. Various groups and band will be performing.

Motion to adopt the Remembrance Day celebration as presented. Motion by Ian Chuprun, seconded by Laura Greiss. motion carried unanimously.

**5. School Board Correspondence (all found in the “KIT”)**

- **Adopted** – Equity, Diversity, Dignity and Inclusion Policy (June 2024)
- Council of Commissioners – highlight of meeting from September 17<sup>th</sup>
- Safety tips from LBPSB Prevention Team
- Message from Special Needs Advisory Committee (SNAC)
- Whooping Cough Update

The Chair said all correspondences are placed in the kit for consultation. If there are any questions, Board members are encouraged to send an email with queries to him. Information regarding GB’s consultation and all pertinent information will be placed in the kit.

Ian asked, what was the follow up from the bomb scare? The principal said a phone message was received. The school made a 911 call, hence the evacuation. Another incident led them to believe these two incidences were linked. An investigation is ongoing.

Julianne asked, when there is a scare, how thorough is the investigation? The principal noted that every situation is different. There are various levels of police intervention. This was a base level; therefore, searches were not necessary. The principal said, during the evacuation, we realised that one of the evaluation centers, the Rec Center is under construction. As a result, three elementary schools will be used in the future: St. Edmund, Christmas Park and Sherbrooke Junior.

**Date and Time of 2024 – 2025 Governing Board Meeting**

The Chairman proposed that the meetings be done online except the first and last meetings. In June we will meet in person to end the year and usually afterwards, we have a dinner. If someone else has a better idea, please make it known.

The excel spreadsheets has the meeting times, if there is conflict(s), they are subjected to change. The next meeting will be on Tuesday, November 5<sup>th</sup>. The link to the zoom meeting will be sent. Any problems, please send an email to Vince.

## **7. Adjournment**

Motion to adjourn the meeting at 7: 24 pm, was done by Jonathan Keane.

**Next meeting for the BHS Governing Board will be held  
on Tuesday, November 5<sup>th</sup> @ 6:30 pm via Zoom.**