

**BHS Governing Board Meeting  
Tuesday December 3<sup>rd</sup>, 2024 @ 6:30 pm  
(via ZOOM)**

Present were:

**Parent Reps:**

Lauren Broad  
Vince Chiarelli  
Ian Chuprun  
Laura Greiss  
Bryan Hamon  
Margaret Morgan  
David Newton  
Julianne Read  
Michael J. Stewart

**Parent Alternatives:**

Christian Knudsen  
**Regrets:** Michael Pasquale

**Student Rep.**

Marley Chorzyczewski (**regrets**)  
Natalie MacLennan

**Staff Members:**

Isabelle Alarie  
Felipe Perez Aranguren  
Dorothy Elizabeth Bates  
Rebecca Cherry  
Amelia Waters-Côté  
Krista Jemczyk (**regrets**)

**Administration:**

Elaine Fraser

**Other Invited Guests:**

**Commissioner**

Maureen Baron – Ward 9

## 1. **Administrative Matters**

The Chairperson, Vince Chiarelli presiding.

1.1 Welcome was given by the Chairperson, who called the meeting to order at 6:33 pm.

1.2 The Land Acknowledgement was read by student representative, Natalie Maclennan.

1.3 Adoption of the Agenda (Addendums and errata):  
The motion to accept the agenda was made by Dorothy Bates seconded by Isabelle Alarie. Motion passes.

1.4. Approval of Minutes of November 5 Meeting.

The Motion to approve the Minutes of November 5 was made by Lauren Broad, seconded by David Hamon, motion passed unanimously.

## 2. **Reports:**

2.1 The Chairperson Report:

The Chair mentioned that last month he was absent because he was suffering from pneumonia. He feels fine for running tonight's meeting.

Mr. Chiarelli noted that everything coming to him from the school board was uploaded to the kit. If anyone has any questions or issues with accessing the kit please contact him via email. Normally for the shared drive anyone sending a link to the drive should have access to the drive.

2.2 Administration

BHS Administrative Report

Respectfully submitted by: Principal Elaine Fraser

Principal Fraser welcomed the new Commissioner for BHS, Maureen Baron.

Ms. Fraser noted that the [report](#) was placed in the kit earlier. If there are any questions, please contact her.

2.3 Teachers

The report was presented by Michael Stewart.  
[Report](#). There were no questions.

#### 2.4 Students

Read by: Natalie Maclennan

Upcoming activities: Students are looking forward to grad tubing, ski club, mid term exams. Complaints regarding the cafeteria food prices have increased. Taco bowl is \$8. It is proving to be increasingly difficult to purchase lunch, multiple times per week. Otherwise, everything is going well.

#### 2.5 Parent Committee Representative

Laura Greiss reporting.

The Parent Committee Meeting was held on November 21<sup>st</sup>. Minutes for the meeting held in June is still not available. There is not much to report. Someone brought to the fore, the sex ed part of the Culture and Citizenship course. The French school has a textbook but English schools do not. The public asked whether the English schools would try to get access to the literature. The next meeting will be held on January 16<sup>th</sup>, through Zoom in the winter, and in person during the spring.

#### 2.6 Commissioner – Maureen Baron

The commissioner noted that she served on many Governing Boards and loved the experiences. In terms of the commissioner's report for this year, a comprehensive report will be sent after every council meeting, by Darren, the Lester B Pearson's communication representative.

The Commissioners are meeting, and selection of committees is ongoing.

Of the sex ed component of the new course raised by Laura, the Commissioner said "in the different levels of the education sector, there are different tables. At the table of all the Director Generals of the English school boards, they are united as a group to make presentations to the ministry as to how the problems can be addressed. Each teacher has the right to choose their own material(s), it is then presented to their school administrators, or the consultant at the school board. Since there is no

provincial exam for this course, there is some breathing space to deal with the problem of the missing textbook. It is presently being addressed.”

There were no questions for the commissioner.

2.7 Home and School Association

There was no representative for the H&S Association.

2.8 Community Rep – Robert Mercuri (Councillor, District 3)

The representative was absent.

**3. Business Arising**

N/A

**4. New Business**

4.1 Field trips, changes and activity approvals.

To view, click [field trips](#), [changes](#) and [activities](#).

Motion to approve the field trips as presented. Motion by Bryan Hamon, seconded by Dorothy Bates. Motion passed unanimously.

4.2 Fundraising approvals

To view click [here](#).

The principal asked that the STEM activities for girls, be deleted. This was addressed in the change of date.

Question: Laura asked about the goals for the fundraisers. The principal noted that the drama is for that department, for the cost of the props etc. The green team sales are towards the initiatives, for example, any types of seeds to be planted including the garlic garden. The greeting cards sales goes towards the school store and a coffee shop, the proceeds go towards some of the cost incurred to running the store and shop. The candy crush goes towards the motivational speaker or the decoration for the school.

Motion to approve fundraisers as presented. Motion by David Newton, seconded by Amelia Waters-Côté. Motion passed unanimously.

#### 4.3 School Budget

The principal said the [budget](#) is sent from head office and the various empty spots are filled in for our school. Money is spent on the students and on the school. The goal is to have a zero balance.

She highlighted that \$250,000 is expected for school fees. There is an ongoing effort to collect the money. Fees not collected, will be going to collections at the end of this month. The hope is for families to submit their fees.

There are some items \$252,000 which goes towards human resources for technicians' salaries. Inspiring school initiatives: painting and the outdoor signage has been pulled from that. \$22,000 goes towards fresh fruits for the students, these are available in various sections of the schools.

Entrepreneurship, there is \$30,000 to spend. Extracurricular Activities, \$250,000, free clubs, materials and salaries are included. FUND 6, \$35,000 is being used to outfit the classes with smart TVs, 12 TVs have been installed.

Motion to approve the school budget as presented. Motion by David Newton, seconded by Bryan Hamon. Motion passed unanimously.

#### 4.4 Education Project

This is aligned to the provincial government, the ministry of education, the school board, then to the school.

Please click [here](#) to see the orientations and objectives for BHS.

Motion to approve the education project as presented. Motion by Laura Broad, seconded by Rebecca Cherry. **Motion carried.**

#### 4.5 Dec. 20<sup>th</sup> – Winter Wonderland Activities: 9am-12:30pm (busses depart @ 12:45pm)

There will be early dismissal on that day at 12:35. Students will be able to sign up for different activities from 9 am to 12 noon. Lockers cleaned and dismissal by 12:35.

Vince asked whether this will be counted as a mandatory school day. The principal noted that there will be no exams on that day. Should parents wish their children to have some fun, they are welcomed to. If there are other plans, children will not be penalized.

Dorothy Bates noted this was a half day and it was also slated to be a back up day in the event of a snowstorm.

#### 4.6 Info item – Lockdown Drill – Dec. 2nd

The GB was advised that a lockdown drill was practiced in period 1, on the morning of December 2<sup>nd</sup>, by their classroom teacher. Students were explained the process of the drill and to understand the reason. They were advised to take it seriously and to remember the key things concerning the drill.

Vince asked if any students gave feedback regarding the lockdown. The student representative, Natalie Maclennan said she believed it went smoothly for each class.

### 0. School Board Correspondence (all found in the “KIT”)

- Council of Commissioners – highlight of meeting from November 19<sup>th</sup>
- LBPSB Communication – Important Fire & Life Safety Guidelines
- LBPSB Communication – New Rules on Disclosure of Wrongdoings
- LBPSB Resolution – Mandate of Governing Board Attendance (2024)
- Fundraisers and licences – new tool added to RACJ website to simplify process (link):
  - <https://sondages.securitepublique.gouv.qc.ca/index.php?r=survey/index&sid=944513&newtest=Y&lang=fr>

The Chairman noted that everything received from the School Board was uploaded to the kit. He asked if there were any questions regarding the items. There was none.

### 0. Comments and Questions from the public

Julianne asked if there is any particular reason why students are not allowed on their phones during lockdown. The principal said the police instructions are that the airwaves and emergency lines stay clear so that emergency calls can be made. The airwaves need to be free for important signals to pass through.

The Council meeting was slated for January 27<sup>th</sup>, therefore the Chair suggested that the next GB meeting be moved to February 4<sup>th</sup>, 2025. There was a consensus.

**0. Next Meeting**

Next meeting will be on Tuesday, February 4<sup>th</sup> via ZOOM, at 6:30 PM.

**8. Adjournment**

Motion to adjourn the meeting at 7:17pm was done by Margaret Morgan Adlam and seconded by Lauren Broad.