

Beaconsfield High School Code of Respect 2025-2026



Students are expected to show respect for all staff members and peers, helping to create a positive and inclusive environment. In addition, students are responsible for treating school property and facilities with care. Compliance with the guidelines outlined below are essential for a successful and rewarding high school experience.

Appropriate online behaviour

All members of the BHS community are expected to use cyber technologies such as email, text messaging, instant messaging, personal websites, online personal polling websites, and any other social media platform, responsibly.

Cyberbullying or cyber-misconduct must not be used by an individual or group to harm or defame anyone within or beyond the BHS community. The misuse of technology to invade or threaten personal privacy or to disrupt the school's culture of learning will not be tolerated.

Such acts are considered harassment and may be considered a criminal act and will be dealt with accordingly. Cyber threats will be reported to the local law enforcement.

Artificial Intelligence

Artificial Intelligence tools may be authorized by teachers for certain assignments or projects. Unauthorized use of Artificial Intelligence or use of Artificial Intelligence in a way not specifically permitted by the teacher is considered plagiarism and will be addressed as such. More details in our school's [Framework for AI Usage](#).

Attendance

School attendance is required by law and regular attendance is one of the major factors contributing to student success at school. If a student cannot attend school the parent/guardian must call the school on that day to confirm the absence and upon return to school, the student must present their parent's/guardian's note to the main office or cycle one office if a phone call has not already been made. Students will be expected to make up any work missed due to absences. Chronic absences will result in a meeting with administration. Teachers are not required to provide work in advance for students who are absent for extended holidays.

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- Early Dismissals: Students may only sign out from school with written permission from their parents/guardians and the note must be presented at the main office or cycle 1 office.
- Late Arrivals: If the student arrives after the homeroom period, they must present their parent's note to the main office or cycle one office. If a student is late to class without a note from home, a lunch detention will be assigned. Chronic lateness will not be tolerated and sanctions will be applied.
- Skipping: Skipping classes is prohibited and lunch hour detentions will be assigned.

BHS wear & BHS Physical Education t-shirt

BHS has a uniform top referred to as 'BHS wear'. In Physical Education, there is also a mandatory PE t-shirt and PE shorts. BHS wear must be worn daily*; including all school activities and field trips. BHS wear cannot be altered and inappropriate slogans, symbols will not be permitted on any clothing. **On the last day of each week, BHS spirit wear is permitted and sec 5's can wear their BHS Grad hoodie any day of the week.*

To facilitate the purchase of a uniform top, BHS proposes the following [supplier](#), however parents may purchase their own uniform/ physical education t-shirt as long as the items purchased comply with the uniform. If parents purchase the clothing items on their own, the parents are responsible to add the school logo to the clothing items. Parents can contact the principal for the logo which may have an additional cost.

Buses/ Transportation

Students must behave in a responsible manner while on the school bus. It is mandatory that students remain seated and display respect toward their peers and bus driver at all times.

Cell Phone Policy

Cell phones cannot be used or seen in or on school property between the hours of 7:40 am and 3:40 pm. (This includes smartwatches- or any watch that connects to a cell phone -as well as headphones and earbuds.)

If at any time a student needs to be reached, parents can contact the appropriate cycle office and a staff member will contact the student. Students may use the office phone to contact parents at any time during the school day.

Students are not to use their phones to check time, text, call, watch videos, listen to music, play games, check social media, take picture etc at any point throughout the day from 7:40am-3:40pm. This includes personal time such as passing times, recess and/or lunch.

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For cafeteria services, students may only pay using cash, debit card, or prepaid [ZIPthru](#) cafeteria card. **Phones and smartwatches cannot be used as payment methods.**

Should a student have and/or use their cell phone during prohibited times, the following consequences will take affect:

- 1st offence: Student's phone will be brought to the office where it will be kept for the remainder of the school day. Parent will be notified by email or phone call.
- 2nd offence: Student's phone will be brought to the office where it will be kept for the remainder of the school day **and** 5 additional school days. Each day, they will check-in their phone upon arrival in the morning and pick it up each day at 3:35pm. Parent will be notified by email or phone call.
- 3rd offence: Student will be suspended for a period determined by administration. Parent will be notified by email or phone call.

Note: Refusal to follow the above procedures will result in a suspension.

Inclusion

At BHS, we are committed to affirming and promoting the dignity, equality, equity and fundamental worth of all human beings regardless of age, capabilities, ethnic origin, gender, gender expression, language, race, religion, or sexual orientation. Discrimination will not be tolerated and each incident will be addressed and sanctions may be imposed.

Discrimination means any form of unequal treatment based on imposing extra burdens or denying benefits to any marginalized community (as listed above.) It may be intentional or unintentional. It may involve direct actions that are discriminatory, or it may involve rules, practices or procedures that appear neutral, but disadvantage certain groups of people.

Laptops/ Chromebooks

Students are expected to bring a personal laptop to school for educational purposes only and it must be charged and ready for each class. For those students who require a chromebook loan for the school year, a deposit of \$25 will be charged (and returned at the end of the school year). Students must return the device in the condition it was given to them and an agreement must be signed by the student and parent.

***** NB During recess and lunch, laptops/ chromebooks are permitted in classrooms and library ONLY. The cafeteria is a device-free environment.***

Lockers

Students are assigned a locker for the school year and are not permitted to share lockers. Students (sec 1-2-3) are expected to have the school-issued lock on their lockers and keep it locked at all times. Sec 4 and sec 5 students are encouraged to purchase the school-issued

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lock and must keep their lockers locked at all times. In any case of concerns regarding the safety or the well-being of students, the BHS administration has the right to search or inspect lockers with or without the student present. Students are expected to always store all bags in lockers unless entering or leaving the building.

Lunch Hour

Upon arrival at school, cycle one students must stay on school property. Failure to comply will result in an automatic suspension. Cycle two students may leave school property, but must respect the privacy and property of the Beaconsfield residents and merchants.

Plagiarism

Plagiarism will result in consequences (ex: zero grade). It can be defined as using the work or ideas of others and representing them as your own. Remember to cite your sources and follow the instructions provided from your teacher. Refer to section 'Artificial Intelligence' for additional guidelines.

Sexto

BHS is in a partnership with SPVM/SQ. When a student reports to a member of the school staff that an inappropriate image or video has been either shared with them or of them, there is a protocol that we are obliged to follow. The protocol imposes the confiscation of the cell phones of any students who may have the image or video and to give the phones to the police. More detailed information can be found at this link:

<https://www.quebec.ca/nouvelles/actualites/details/methode-sexto>

Student Drivers/ Scooters/ Bikes/ Skateboards

Student drivers must obtain permission from administration for their car or motorized vehicle to be parked in the main lot. All student drivers must follow the Quebec Highway Code while on school property. No riding bikes, skateboards or rollerblades on school property/ parking lot.

Textbooks /Library Books

All textbooks and library books are the property of Beaconsfield High School and the Lester B. Pearson School Board. They are loaned to students for the duration of their course. Any books that are lost or damaged beyond normal wear and tear will need to be replaced at the expense of the student.

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Vapes, cigarettes, e cigarettes

Smoking on school property is prohibited at all times. If any students are in the presence, possession of a vape or in a closed location (e.g: bathroom stall, locker room etc.) of someone vaping, consequences will apply.

Violence, Intimidation, Bullying

All forms of violence, intimidation and bullying goes against our [Anti-Bullying and Anti-Violence Policy](#) and will be addressed accordingly.

Visitors

All visitors, including parents and alumni, must report to the main office to get permission to visit, sign in and receive a Visitor's Badge. BHS students are not permitted to visit other schools during the school day, including during lunch time. Students from other schools or anyone else from outside BHS are not permitted in the BHS building or anywhere on school property during the school day. Sanctions will follow for any students who accompany non-BHS students into the building or on BHS property.

Washrooms

Loitering or congregating in washrooms is strictly prohibited. A maximum of one student per stall is allowed at all times. Failure to follow this rule will result in a suspension for any and all individuals involved.

Weapons, Illegal Substances, Other Prohibited Items & Gambling

In addition to vapes and ecigarettes, alcohol, weapons, illegal drugs, and drug paraphernalia of any kind are not permitted on school property or on school- sanctioned trips/ activities.

Hazardous or dangerous items (ex. laser pointers, lighters, water guns, firecrackers, caps, stink bombs, spray paint etc) are also not permitted. Consequences include suspension, police intervention and/or removal from the school community.

Gambling of any kind is not allowed on school property or on school sanctioned trips or activities. Consequences will apply.

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